

Internal Audit Annual Plan 2008/09

Area of Work	Planned Days	Planned Output
1. ASSURANCE WORK		
CORE FINANCIAL SYSTEMS		
Main Accounting	100	8 - 10 reports and assurance opinions
Asset Management		
Fraud & Corruption		
Payroll		
Ordering & Payments		
Sundry Debtors		
Income Management		
Treasury Management		
Council Tax		
Housing Benefit & Council Tax Benefit		
National Non-Domestic Rates		
Housing Rents		
CORE MANAGEMENT ARRANGEMENTS (including:)		
Financial Management	125	8 - 10 reports and assurance opinions
Performance Management		
Human Resource Management		
Risk Management		
Information Management		
Corporate Governance		
Partnership Arrangements		
Procurement & Contract Management		
Project and Programme Management		
RISK BASED ASSURANCE WORK PROGRAMME		
Covering projects, non-core financial, operational and managerial systems, based on a quarterly review of risk and the assurance framework.	250	19 - 25 reports and assurance opinions
FOLLOW-UP REVIEWS	45	
SUB-TOTAL – ASSURANCE WORK	520	
2. CONSULTANCY WORK		
Ad-Hoc Advice	60	
Efficiency & VfM	100	
Support Work (projects and other support)	45	
3. OTHER		
Non Audit Duties	10	
4. AUDIT MANAGEMENT		
Planning, Monitoring and Committee Work	60	
5. CONTINGENCIES		
Investigations	35	
General Contingency	40	
TOTAL	870	